



Minutes
Invasive Plants Association of Wisconsin
Board of Directors Meeting
Tuesday, May 10th, 2005, 11:00 a.m. – 1:00 p.m.
UW-Madison Campus, Moore Hall, Room 346

Board members present: Rolf Utegaard, Amy Staffen, John Exo, Tom Hunt, Gene Roark, Tom Boos

Members joining via conference call: Donna Van Buecken, Patrick Goggin, Steve Strachota

Also present: Kelly Kearns, Angie Ashley

Vice President, Utegaard, called the meeting to order.

I. Administration

- Minutes of the February board meeting were approved as submitted.
- Treasurer's report was presented and approved.
- **Election of Officers** – President--Patrick Goggin
Vice President--Rolf Utegaard
Secretary--Amy Staffen
Treasurer--Tom Boos II

Utegaard agreed to help the treasurer with financial matters.

II. Old Business

- **Economic Impact Statements** – *Kearns and Nancy Braker will work on a draft for Strachota before the June meeting. Crown vetch should be given top priority.*
- **Project for graduate student** – *Kearns will send Ashley a list of ideas for projects. Ashley will send to the board and science committee so they can add to the list. Staffen will communicate with the science committee on ideas. Hunt will draft summary and send to Ashley to send to board. Kearns will send the list to the professors in the fall. Hunt suggested sending the list in the spring as well.*
- **Contract for IPAW assistant** – Goggin provided summary of past proceedings on this topic for new Board members (Braker created job description and contract. Was formerly a TNC position stemming from a grant; will now be an IPAW position.) Goggin calls for discussion on whether IPAW should put this out on bids. This will not be necessary, since it's a low-dollar amount (Hunt), and we have someone who is doing an excellent job already (Angie Ashley) (Goggin). Exo and Hunt emphasize importance of including provision for transfer of all documents and materials from current employee to IPAW Board (should current employee leave her position). Clause 9, "CONFIDENTIAL INFORMATION," was modified appropriately. Boos moves to authorize Executive Committee to revise and approve contract via email as necessary (Utegaard second). Motion passed. Utegaard moves to authorize rehiring Angie Ashley under new contract (Boos second). Motion passed.
- **Education committee report** – The list of Power Point presentations on the website has been updated to make the titles and descriptions more meaningful. Please give us your scripts if you

do these presentations! We'd like to share with others. Boos is also working on a CD image library for presenters who want to create their own Power Point presentations.

Darcy Kind's Resource List is being revised by Kate Howe with MIPN; she is making clearer resource descriptions and cleaning up extraneous URLs.

The IPAW Conference Subcommittee needs to be convened soon by Staffen. WI Wetlands Assoc. has offered to let us hold our conference on Friday, Feb. 3, following their two-day conference on Feb. 1 and 2. This would allow us to do joint registration and publicity. Staffen also needs to convene the Website Subcommittee to discuss future directions of the IPAW website. *Ashley will let Staffen know who indicated interest in helping with website and conference planning on volunteer questionnaires.* Staffen suggests that IPAW offer to formalize a relationship with the WI Council on Invasive Species as ongoing managers of ISAM website. *Staffen will draft a proposal for approval at next IPAW Board meeting after broaching topic with Becky Sapper, Vice Chair of Council.*

- **Invasive Species Awareness Month (ISAM) update (Staffen)** – Remaining weeks in May devoted mostly to publicity. There will be a press conference on June 8 as part of the WI Council on Invasive Species meeting (probably at State Capitol). The Invader Crusader Awards will be presented there. Kearns and Staffen may make a radio appearance during June on WPR. The possibility of creating door hangers was discussed (general info on ISAM and IPAW, slot for Wild Card). Kearns recommends contacting City of Minneapolis, who has effectively done this with garlic mustard outreach.

Musician Ken Lonquist has agreed to record his Invasive Species Song for IPAW for us to use in publicity. The Education Committee will research the appropriate development and usage of such a tool for ISAM 2006.

- **Legislative committee (Roark)** – Kearns hopes to coordinate a field trip for the Legislative Field Day in June. *Exo and Staffen volunteered to lead.* Exo can get Sauk County Weed Team involved.
- **Invasive Plants of the Upper Midwest** – *Boos will send email to board to spur discussion.* Books are being printed in mid-July. List price is \$26.95. IPAW can buy 100 books at \$15.36, no tax. Price of \$25.00 at IPAW booth was suggested, possibly less for members. \$4.00 shipping and handling if someone wants one mailed. Updated list of members would have to be kept at all IPAW displays. Further discussion at next board meeting.
- **Newletter** – Susan Slapnick is the new, volunteer, newsletter layout person. *Ashley will send her info to all board members and Kearns.*

Her contact info is: Susan Slapnick
1723 Summit Ave.
Madison, WI 53705
608/238-4879
slapnick@wisc.edu

Next newsletter to come out in June. Newsletter articles to be included:

Kearns - Voucher specimens
Kearns/Reinartz - summary of garlic mustard and buckthorn bio control workshop
Boos/Reyes - invasive plant reporting form
Boos - bullets on committees
Staffen - ISAM calendar events
Goggin - Cooperative Weed Management Areas
Goggin - announce new board members – *Ashley will send Goggin bios.*
Goggin - thank old board members and Dave Beckmann
Van Buecken - develop a good relationship with municipalities and get ordinances made and changed by referencing the Wild Ones website.

Goggin will talk with Reinartz about being newsletter nag/editor.

- **Updating membership letters** – *Boos offered to update membership letters and draft letter on ISAM awareness to boost membership. Ashley will send out letter in June.*

III. New Business:

- **Recognition for past board members (Utegaard)** – Board approved to present Braker and Undersander with both a lifetime membership to IPAW and a plaque. Dave Beckmann, newsletter layout person, will receive a complimentary book, *Invasive Plants of the Upper Midwest*.
- **Agency Advisory (Boos)** – No time. Discuss at next meeting.
- **IPAW working with DNR/DOT to draft calendar for mowing (Boos)** – No time. Discuss at next meeting
- **Additional matters** – *Exo will check with Dan Undersander about conference call arrangements. Exo will let Ashley know.*

Meeting adjourned at 1:05 p.m.

- **Agenda items for next meeting** –
 - Agency Advisory (Boos)
 - IPAW working with DNR/DOT to draft calendar for mowing (Boos)
 - Progress on economic impact statements (Kearns/Strachota)
 - Project for graduate student
 - ISAM (Staffen)
 - Betty's book – price and member discount
 - Brainstorm for fundraising ideas
 - Loosestrife article (newsletter nag)

The next IPAW board meeting will be Tuesday, June 14th from 2:00-4:00 p.m. at UW-Madison, Moore Hall, Room 346.

Minutes prepared by Angie Ashley, IPAW Program Assistant.
Action items are *italicized*.