

Minutes
Invasive Plants Association of Wisconsin
Board of Directors Meeting
Tuesday, July 12, 2005
2:00 – 4:00 p.m.
The Nature Conservancy, Madison

Board Members present: Tom Boos, Amy Staffen, Gene Roark

Boards joining via conference call: Mark Feider, Pat Goggin, Tom Hunt, Donna Van Buecken

President Goggin called the meeting to order.

I. Administration

- Minutes of June Board meeting approved as submitted (Hunt/Boos)
- Treasurer's Report presented and approved (Roark/Van Buecken)
- Additional note: Boos will confirm that Angie sent out dues reminder letters in June. Also, Hunt recommends considering investing money.

II. Old Business

Czarapata Memorial Fund – Will set aside proceeds from Czarapata book sale in separate account for use in education.

- Education Committee will present list of potential projects that could use this funding.
- Rolf or other person needs to create/modify display to identify this Fund when books are on sale.

Revised Economic Impact Statements – Will be reviewed by each Board member individually. Boos will send out to all Board members with specified order of review.

- Each individual will review and indicate suggested changes using the “track changes” function in MS Word, then forward on to next person within three days until all have reviewed.

ISAM Close-Out/Looking Ahead to 2006 – Follow-up meeting scheduled for July 26 from 1:30 – 3:00 at The Nature Conservancy in Madison. All Board members are invited.

Newsletter Update/Structure – Thus far, Slapnick has received no training.

- Boos will talk to Becker about status of July issue.

Periodicity of Board of Directors Meetings – Change BOD meetings to every other month (Staffen/Roark) with two friendly amendments: 1) Executive Committee can call emergency meeting if needed; 2) This will serve as a trial run

of new system, and may be reversed by BOD by vote if all agree. Reminders of assigned tasks sent by Secretary or Program Assistant remain important.

IPAW Display – Boos will provide Utegaard with table to fill in showing display places, rankings and other notes. IPAW needs new person to serve as display lead – Utegaard is ‘retiring’ from this responsibility.

- Education Committee should expand Speaker’s Bureau and enlist the help of speakers to take display on the road.

Online Meeting Service Details – Feider sent email with link to Ehuddle.com, where BOD members can watch a 6-minute orientation. Move to September agenda.

- All Board members will watch orientation before September meeting.
- Feider will investigate possibility of getting a free trial for IPAW. Also, BOD need some kind of estimate of expense before considering.

III. New Business

IPAW Program Assistant Applications Review – All Board members present provided their ranked choices for hire. Goggin will solicit input from all absent Board members in order to arrive at a consensus. Goggin will then present offer to top candidate for a one-year contract.

- Candidate rankings are due to Goggin by July 29, 2005.

Fundraising Proposals for 2006 – Braker is poised to put together proposals for WE-Energies, Alliant, American Transmission Co., and others. She is seeking concrete projects with defined products and budgets. Goggin suggests that IPAW fund research projects.

- All Board members should brainstorm for projects that merit fundraising. The Education Committee in particular is encouraged to propose projects. Inform Boos and/or Braker of ideas.
- Goggin will send Kearns list of proposed invasive plant research projects to Braker for consideration for funding proposals.

Committee Reports – The **Government Relations Committee** (Roark) reports that the Forestry Council will be drafting Best Management Practice documents for anyone working in forests to minimize the spread of invasive species. This project needs funding.

- Roark will ask Braker to submit a funding proposal for this project with IPAW serving as an organizational sponsor. Boos recommends Amer. Trans. Co. due to the strong connection between invasive species spread and utilities.

Conference Subcommittee of Education Committee -- Staffen reports that the IPAW Conference will be held on Feb. 4, 2006, with Wisconsin Wetlands Assoc. conference immediately preceding on Feb. 2 and 3. A planning meeting is scheduled for July 26 from 3:00 – 4:30. Boos reports from Kelly Kearns email that she suggests hiring someone to plan IPAW Conference in February. This will be discussed at July 26 meeting, with request brought to Board meeting in

September if appropriate. **Website Subcommittee of Education Committee** – Boos stresses importance of updating content. Need to refer to list of suggestions created by past committee.

Staffen must designate Chair and convene Website Subcommittee soon.
Boos stresses importance of recruiting new members to **Science Committee**.

Portage County Master Gardeners Pub. Request – Boos will send.

IPAW Email Recipient -- Staffen will receive info@ipaw.org emails and answer or distribute for assistance in answering to BOD.

Ojibwe Tribal Contact – Former contact no longer there; establish new contact.

- Boos will send Goggin original email requesting that former employee be removed from IPAW mailing list.
- Goggin will send correspondence to Ojibwe Tribe to invite them to continue receiving IPAW newsletter and find new representative to serve as a liaison.

IV. Next Meeting

- Meeting scheduled for September 13, 2005 at The Nature Conservancy in Madison.
- Staffen reserve room for meeting.
- Adjourn (Hunt/Boos)

Agenda items for September meeting:

- Investing IPAW money
- Ehuddle online meeting facilitation service.
- Economic Impact Statements (again!)

Meeting adjourned at 4:00 p.m.

Minutes submitted by Amy Staffen, Secretary